

# St Michael and All Angels Pre-school

Church Hall, 62 Leigh Road, Leigh on Sea, Essex, SS9 1LF  
www.stmichaelandallangelspreschool.org.uk T: 01702 714599

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Dear Parents

## Christmas Preparations!

This is always the busiest month of the year; I have kept the calendar on the Pre-school website updated with events including times in case you need to check. Practice for the Nativity/Christmas Production is now underway and hopefully there will be lots of participation from the children.

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## December Plans

In December we focus on celebrations, sharing and turn taking, building a community (writing our mission statement) and embedding a knowledge of routines and thinking about our golden rules. The keyworkers will be keeping some of the children's best work for their folders and the key managers will be preparing an end of term summary for those children who have not had

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## Nativity Play - Information

This year's Nativity is on Wednesday 16<sup>th</sup> December and will start at 9-30am. The doors for parents and children will open at 9am. Children should wear black clothing with added tinsel. The words to our songs and information on downloading the tracks from iTunes to practice at home are on the website under the parent's page.

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## Upcoming Events

**November 24<sup>th</sup> –  
Photographer Visit for  
pictures of individual children**  
(you are able to bring siblings  
in if you would like to)

**November 27<sup>th</sup> – Pre-school  
Closed**

**December 1<sup>st</sup> – Curry Evening**

7:30pm at Taj Mahal (Tickets  
Available)

**December 5<sup>th</sup> – Children's  
Christmas Party** 2pm to 4pm  
(Tickets Available)

**December 10<sup>th</sup> – Pre-school  
Crib Service** 11am in the  
Church all welcome

**December 16<sup>th</sup> – Nativity and  
End of Term**

**January 4<sup>th</sup> - Pre-school Re-  
opens**

**You will find a full calendar  
and details of all events  
listed on the Pre-school  
website.**

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## Fundraising Events

For parents we have a **Curry Evening** at the Taj Mahal on Tuesday 1<sup>st</sup> December, tickets are on sale at Pre-school.

For families we have the **Christmas party** which will be held on Saturday 5<sup>th</sup> December, tickets are on sale at Pre-school.



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**Thursday 10<sup>th</sup> December** – Pre-school Crib Service, parents and families are all invited to help us to celebrate this special event in the Church at 11am. Please bring along a wrapped gift for a child or a gift of toiletries for the women of Southend and Basildon refuges.

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## Donations Required Please

Raffle Prizes (Wine, chocolate, candles and toiletries for adults please) for the Nativity.

Cakes and Mince pies for our sale at the Nativity.

Donations of glitter are always welcome especially with Christmas coming!

### Reminders

- Winter is coming! – Children need to have warm clothing; layers are best as they can take off/add more as required.
- Please label your children's clothes especially uniform to help us make sure it goes home with the rightful owners!
- Please let us know by telephone or email if your child is not attending a session as we are required to record this information.
- Please ensure that you tell us about any medication that you have given your child before a session, if you don't have time to complete the form at Pre-school you can download and complete one at home.
- There is a charge applied for children, funded or non-funded who are late in being collected (not in a one off emergency) this is because staff have to remain on the premises outside of their contracted hours.

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## Children's Photographs

Please look out for order forms following 24<sup>th</sup> November. Please return orders and payment by 3<sup>rd</sup> December to guarantee printing and delivery by Christmas

## Staff News

Staffing remains the same, however, we have a new regular volunteer Emma Howe who will be coming in twice a week.

### IMPORTANT

Please note Pre-school is closed on Friday 27<sup>th</sup> November

### Reminders

**Please let us know if you have changed your phone number or email address or those of your emergency contacts**

